



Finance Committee
 Town of Halifax
 499 Plymouth St.
 Halifax, MA 02338

Meeting Minutes
 Monday, April 2, 2018

	Gordon Andrews	Mel Conroy	Linda Braga	Bill McAvoy	Diane Ruxton	Melinda Tarsi	Vacant
Present	✓	✓		✓	✓		

Also in attendance was Kim Roy, Selectman; Sandy Nolan, Town Accountant; Charlie Seelig, Town Administrator; Paula Hatch, SL School Committee; Joy Blackwood, Superintendent of Schools; Summer Schmaling, HES School Committee; Bob Johnson, HES School Committee; Christine Healy, SL Accountant; Jean Gallant, Halifax Librarian; Barbara Gaynor, Halifax Town Clerk; Erika Rossini, Wage and Personnel Member; Mary Gravinese, Halifax Resident.

Gordon Andrews called the meeting to order at 7:00pm

Meeting was recorded by Area 58.

Mail

Wage and Personnel's FY19 Recommendations were received.

A letter was received about the numbers concerning Silver Lake.

Reserve Fund Transfer

A Reserve Fund Transfer was received from Charlie Seelig for \$4,500.00 to a separate account to cover appraisals of land that is coming out of Chapter 61A.

Mel Conroy made a motion to approve the Reserve Fund Transfer. Seconded by Bill McAvoy. Motion passed unanimously.

Wage and Personnel

The first three employees listed on the FY19 Recommendations came before the Board at an open meeting. In addition, the Recycling Coordinator was recommended by Don Jacobs. The board decided to put the rest of the requests on hold as there were many of them that followed. They looked at the figures and the hours as well. Sue Vogt looked at the 10 benchmark towns in order to compare but they did not have the job descriptions from the other towns, so they did not know if they were looking at apples to apples or apples to oranges in each position.

- 1) Diane Ruxton made a motion to recommend a 2% increase for all non-union Wage and Personnel employees. Seconded by Mel Conroy. Gordon voted NO. All other members voted yes. 3-1, motion passed by majority.
- 2) Diane Ruxton made a motion to recommend reclassifying the position of Health Inspector from a Grade 10 to a Grade 11. Seconded by Mel Conroy. Bill and Diane voted Yes. Gordon and Mel voted No. 2-2, motion failed.
- 3) Diane Ruxton made a motion to recommend reclassifying the position of Inspector of Buildings/Building Commissioner from a Grade 10 to a Grade 11. Seconded by Mel Conroy. Bill and Diane voted Yes. Gordon and Mel voted No. 2-2, motion failed.
- 4) Diane Ruxton made a motion to reclassify the position of Water Superintendent from a Grade 11 to a Grade 12a (Base Pay only). Seconded by Mel Conroy. Bill McAvoy abstained. Diane Ruxton voted Yes. Mel Conroy and Gordon voted No. Motion failed. Mel Conroy made a motion to reconsider. Seconded by Gordon Andrews. Motion passed unanimously. Diane Ruxton made a motion to reclassify the position of Water Superintendent from a Grade 11 to a Grade 12a (Base Pay only). Seconded by Mel Conroy. 2-2. Motion failed. Could not reach a majority decision.
- 5) Diane Ruxton made a motion to rename and reclassify the position Administrative Assistant Recycling – Grade 6 to Recycling Coordinator – Grade 7. Seconded by Mel Conroy. Vote was 2-2. Motion failed. Could not reach a majority decision.
- 6) Diane Ruxton made a motion to delete section C under Chapter 35, Section 27 as written in the warrant. Seconded by Mel Conroy. Motion passed unanimously.
- 7) Diane Ruxton made a motion to add section C under Chapter 35, Section 27 as written in the warrant. Seconded by Mel Conroy. Motion passed unanimously.
- 8) Diane Ruxton made a motion to replace the following under Grades and Step Grade Unclassified: Assistant Outreach Worker - \$14.75 per hour with Assistant Outreach Worker - \$15.54 per hour. Seconded by Mel Conroy. Diane, Mel and Bill voted Yes. Gordon voted No. Motion passes.
- 9) Diane Ruxton made a motion to add to Appendix A – Section V as printed in the Warrant. Seconded by Mel Conroy. Motion passed unanimously.
- 10) Diane Ruxton made a motion to add to Appendix A – Section V as printed in the Warrant. Seconded by Mel Conroy. Motion passed unanimously.

Article 4

Line 1 – Mel Conroy made a motion to recommend \$200.00 for Moderator Salary. Seconded by Bill McAvoy. Motion passed unanimously.

Line 2 – Mel Conroy made a motion to recommend \$4,500.00 for Selectman Salary. Seconded by Bill McAvoy. Motion passed unanimously.

Line 16 – Mel Conroy made a motion to recommend \$4,500.00 for Assessors Salary. Seconded by Bill McAvoy. Motion passed unanimously.

**Mel Conroy made a motion to recommend all salary items previously not voted at 2% with steps and other contract obligations. Seconded by Diane Ruxton. Diane, Bill and Mel voted Yes. Gordon voted No. Motion passed.

Line 133 – Mel Conroy made a motion to recommend \$250,000.00 for Cable Television. Seconded by Diane Ruxton. Motion passed unanimously.

Line 149a – Mel Conroy made a motion to recommend \$414,159.00 for HES Roof & Repairs. Seconded by Diane Ruxton. Motion passed unanimously.

Line 149b – Mel Conroy made a motion to recommend \$90,373.00 for HES Fire Suppression. Seconded by Diane Ruxton. Motion passed unanimously.

Line 149c – Mel Conroy made a motion to recommend \$185,000.00 for Council on Aging Building Project. Seconded by Diane Ruxton. Motion passed unanimously.

Schools

\$5,422,693.00 – Elementary School

\$214,719.00 – Vocational

\$1,820,301.00 – Special Ed

\$415,265.00 – Special Ed Transportation

\$4,456,412.00 – Silver Lake Assessment

\$480,982.00 – Silver Lake Debt Exclusion

HES textbooks will need to be built in for next year. The Technology portion of the budget may need a Reap grant.

See Separate Silver Lake Budget Sheet for SL numbers.

Article 4

Line 71 – Mel Conroy made a motion to recommend \$5,422,693.00 for Elementary – School Costs. Seconded by Diane Ruxton. Motion passed unanimously.

Line 72 – Mel Conroy made a motion to recommend \$244,719.00 for Vocational Education. Seconded by Diane Ruxton. Motion passed unanimously. (change in number includes a possible extra student not yet accounted for)

Line 73 – Mel Conroy made a motion to recommend \$1,820,301.00 for Special Education. Seconded by Diane Ruxton. Motion passed unanimously.

Line 75 – Mel Conroy made a motion to recommend \$4,456,412.00 for Silver Lake Assessment. Seconded by Diane Ruxton. Gordon and Bill voted No. Mel and Diane voted yes. 2-2 vote does NOT pass.

Line 76 – Mel Conroy made a motion to recommend \$480,982.00 for Silver Lake Debt Exclusion. Seconded by Diane Ruxton. Motion passed unanimously.

Articles

Article 5 – Mel Conroy made a motion to recommend. Seconded by Diane Ruxton. Motion passed unanimously.

Article 13 - Mel Conroy made a motion to recommend. Seconded by Diane Ruxton. Motion passed unanimously.

Article A1 - Mel Conroy made a motion to recommend. Seconded by Diane Ruxton. Motion passed unanimously.

Article A2 – Bill McAvoy made a motion to recommend \$7,150.00 from free cash. Seconded by Diane Ruxton. Gordon, Diane and Bill voted Yes. Mel voted No. Motion passed.

Article A3 - Mel Conroy made a motion to not recommend. Seconded by Diane Ruxton. Motion passed unanimously.

Article A5 – Bill McAvoy made a motion to recommend \$21,155.00 from free cash. Seconded by Diane Ruxton. Motion passed unanimously.

Article A10 – Mel Conroy made a motion to recommend \$211,000.00 (\$206,000.00 from free cash and \$5,000.00 from gas article). Seconded by Bill McAvoy. Motion passed unanimously. This Article may end up in the STM

Article A12 – Mel Conroy made a motion to recommend \$70,000.00 from the Cemetery Trust Fund. Seconded by Bill McAvoy. Motion passed unanimously.

Article A13 – Mel Conroy made a motion to recommend \$567,000.00 from available fund balance & \$7,539.00 from Water Retained Earnings. Seconded by Bill McAvoy. Motion passed unanimously.

Article A14 – Mel Conroy made a motion to recommend \$1,360.00 from free cash for Wireless Access Points. Seconded by Bill McAvoy. Motion passed unanimously. This Article will likely be moved to the STM.

Article A15 – Mel Conroy made a motion to recommend \$18,000.00 for fiber optic cables at HES. Seconded by Bill McAvoy. Motion passed unanimously. This Article will likely be moved to the STM.

Article A17 – Mel Conroy made a motion to recommend \$14,750.00 from free cash for Assessors' Recertification Account. Seconded by Bill McAvoy. Motion passed unanimously.

Article A18 – Mel Conroy made a motion to recommend \$7,500.00 for the Conservation Commission Secretary and Wetland Protection Work. Seconded by Bill McAvoy. Motion passed unanimously.

Article A19 – Mel Conroy made a motion to recommend \$14,000.00 from free cash for two new copy machines. Seconded by Bill McAvoy. Motion passed unanimously.

Article A20 – Mel Conroy made a motion to recommend \$80,000.00 from free cash for two marked police vehicles. Seconded by Bill McAvoy. Motion passed unanimously.

Article A24 – Mel Conroy made a motion to recommend \$150,000.00 from free cash to rehab and equip Engine 1. Seconded by Bill McAvoy. Motion passed unanimously.

Article A25 – Mel Conroy made a motion to recommend \$35,000.00 from free cash to purchase new rescue tools including but not limited to “Jaws of Life” or similar. Seconded by Bill McAvoy. Motion passed unanimously.

Article A26 – Mel Conroy made a motion to recommend \$150,000.00 from free cash to purchase and equip a F450-2 Door Rallyebrat Flat Deck Truck or equivalent forest fire fighting vehicle. Seconded by Bill McAvoy. Motion passed unanimously.

Article A27 – Mel Conroy made a motion to recommend \$15,000.00 from free cash to repair and replace the old forest fire vehicle with a hook lift system. Seconded by Bill McAvoy. Motion passed unanimously. This Article may be moved to the STM.

Article A30 – Mel Conroy made a motion to recommend \$43,000.00 from free cash for a Ford F250 with utility body or equivalent including any associated hardware, supplies and equipment for MSBC. Seconded by Bill McAvoy. Motion passed unanimously.

Article A31 – Mel Conroy made a motion to recommend \$21,700.00 from free cash to repair and replace 3 garage doors at the Highway barn. Seconded by Bill McAvoy. Motion passed unanimously.

Article A32 – Mel Conroy made a motion to recommend \$8,200.00 from free cash to repair and replace the windows at the Highway Barn. Seconded by Bill McAvoy. Motion passed unanimously.

Article A33 – Mel Conroy made a motion to recommend \$39,557.00 from Raise and Appropriate, \$5,000.00 from Animal Control and \$5,443.00 from free cash. Seconded by Bill McAvoy. Motion passed unanimously.

Article A34 – Mel Conroy made a motion to recommend \$2,550.00 from free cash to purchase pump staging. Seconded by Bill McAvoy. Motion passes unanimously.

Article A35 – Mel Conroy made a motion to recommend \$4,000.00 from free cash. Seconded by Bill McAvoy. Motion passed unanimously.

Article A36 – Mel Conroy made a motion to recommend \$780.00 from free cash for solar lights to illuminate the flag poles. Seconded by Bill McAvoy. Motion passed unanimously.

Article A37 – Mel Conroy made a motion to recommend \$5,610.00 from Solid Waste and \$2,790.00 from Article 35 & Article 50 for a swap shed and shelving for the Recycling Center. Seconded by Bill McAvoy. Motion passed unanimously.

Article A38 – Mel Conroy made a motion to recommend \$9,500.00 from Solid Waste for the purchase/installation of a compactor. Seconded by Bill McAvoy. Motion passed unanimously.

Article A39 – Mel Conroy made a motion to recommend \$3,500.00 from free cash to support South Coastal Counties Legal Service, Inc.'s continued free legal services in civil matters to elders, low income families and their children. Seconded by Bill McAvoy. Motion passed unanimously.

Article A40 – Mel Conroy made a motion to recommend \$3,500.00 from free cash to support South Shore Women's Resource Center for domestic violence intervention and prevention service for its residents. Seconded by Bill McAvoy. Motion passed unanimously.

Article A41 – recommendation at Town Meeting

Article A42 – recommendation at Town Meeting

Article? – Mel Conroy made a recommendation of \$39,000.00 for switches. Seconded by Bill McAvoy. Motion passed unanimously. This Article may move to the STM.

Article B4 – Mel Conroy made a motion to recommend 3% of the total sales price received by the marijuana retailer as a local tax. Seconded by Bill McAvoy. Motion passed unanimously.

Diane Ruxton made a motion to adjourn at 10:45pm. Seconded by Mel Conroy. Motion passed unanimously.

Respectfully Submitted,

Melinda Tarsi
Clerk